

# **MINUTES OF MEETING**

## **TOWN OF LINCOLN PUBLIC LIBRARY**

### **BOARD OF TRUSTEES**

**March 29, 2005**

#### **CALL TO ORDER:**

**Chairman Karen Quinn called the meeting to order at 5:35 PM.**

#### **PRESENT:**

**Karen Quinn, Chairman; Dean Voyer, Vice Chairman; Diane Walsh, Treasurer; Denise Blais and Kristine Donabedian, Trustees. Also in attendance was Becky Boragine, Library Director.**

#### **APPROVAL OF MINUTES:**

**The Minutes of the February 22, 2005, meeting were reviewed. There was one correction to the listing of Trustees present at that meeting. A motion to approve the Minutes as corrected was made by Denise Blais and seconded by Dean Voyer. The motion was approved unanimously.**

#### **DIRECTOR'S REPORT:**

**Ms. Boragine reported that at a recent CLAN Steering Committee Meeting discussion focused on moving the libraries to a new computer system already in use by the State colleges, which would enable a state-wide database to be established.**

**Ms. Boragine mentioned a recent incident in the Library involving Lincoln Middle School students and shaving cream. The DARE officer at the middle school was contacted, and he spoke to some of the students involved. Discussion ensued regarding the possibility of the Library hiring a security guard between the hours of 2:00 PM and 6:00 PM. The Trustees agreed not to take action at this time.**

**A motion to accept the Director's Report was made by Diane Walsh and seconded by Denise Blais. The motion was approved unanimously.**

#### **FINANCIAL REPORT:**

**Treasurer Diane Walsh reported the following balances: Champlin Account, \$8,823.97; Trustees Account, \$41,778.97; checking account, \$417.51; and Certificate of Deposit, \$25,451.53.**

**A motion that all invoices being presented for payment by the Town of Lincoln are accurate and are to be paid from their respective accounts was made by Diane Walsh and seconded by Denise Blais. The motion was approved unanimously.**

#### **UNFINISHED BUSINESS:**

**Ms. Boragine reported that the Union leaders will be meeting with the staff on March 30 to discuss upcoming contract negotiations.**

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**Ms. Boragine summarized a recent meeting with Budget Board representative Roberta Gosselin. One issue mentioned during the meeting was the payment of the Board Secretary through the Trustees Account rather than through Town payroll. The Budget Board is also requesting copies of all bank accounts.**

**Ms. Boragine noted opposing opinions as to whether the Library's parking lot can be designated for patrons only. The Town's Deputy Chief of Police has indicated that since there is currently no law prohibiting unauthorized parking in the lot, the Police Department cannot do anything. Therefore, an ordinance would have to be established to designate the Library parking lot for patrons only.**

**Ms. Boragine indicated that she would have additional details regarding the ALA and Library conferences for discussion at the next meeting.**

### **NEW BUSINESS:**

**Ms. Boragine stated that the Rhode Island Advocacy Center requested permission to leave materials for patrons to sign and post within the Library. After discussion, the Trustees agreed that posting these materials would be prohibited under the new Fire Code, but the**

**materials will be made available for patrons to review.**

**Ms. Boragine mentioned that the Library has received numerous requests to fax and post agendas and minutes of meetings for public access. After discussion, the Trustees agreed that the Library should not be responsible for Open Meetings Law compliance.**

**ANNOUNCEMENTS AND REMINDERS:**

**Ms. Boragine reviewed several upcoming programs for children, teens and adults.**

**ADJOURNMENT:**

**There being no further business, a motion was made by Kristine Donabedian and seconded by Diane Walsh to adjourn the meeting at 6:25 PM. The motion was approved unanimously.**

**Respectfully submitted,**

**Patricia A. Martins  
Board Secretary**